



ANDHRA PRADESH FOREST DEVELOPMENT CORPORATION LIMITED
6th FLOOR, ARANYA BHAVAN, SAIFABAD, HYDERABAD, INDIA

Minutes of meeting (MoM) of the pre bid meeting held on 12.12.2016 at 11.30 AM in connection with tender for empanelment/engagement of transport operator -cum- customs house agent (CHA) for export of red sanders wood, in the mini conference hall, 6th Floor, Aranya Bhavan, Saifabad, Hyderabad, India.

The Vice Chairman and Managing Director, APFDC, officials from APFDC Ltd, and prospective bidders and their representatives attended the pre-bid meeting.

The Vice Chairman and Managing Director welcomed the prospective bidders and their representatives to the pre-bid meeting. The VC&MD informed the objectives for inviting the tender for CHA for empanelment/engagement of transport operator -cum- customs house agent and the prospective bidders were also advised that they may visit the depot to work out logistics. The bidders were asked to interact for any clarification and give suggestions to make the tender and export process more simple and implementable.

The Vice Chairman and Managing Director, APFDC made a presentation and informed the prospective bidders about the quantity notified for the sale and simplified terms and conditions of tender for CHA. The bidders are informed that, the APFDC will coordinate with all Govt. agencies and file the required documents and made a presentation on the scope of work to be done by the Transport operator cum-CHA.

Further, the prospective bidders requested the APFDC to issue clarifications on the following queries:

1. **Query:-** The bidder explained that they need not be registered with Director General of Shipping and a member of Federation of Freight Forwards Association of India (FFFAI) and only CHA license issued by Commissioner of Customs to undertake export formalities.

Clarification: The suggestion is accepted and the prospective buyers shall furnish only the CHA license issued by Commissioner of Customs and membership of FFFAI, if available, they may furnish along with technical bid, which is not mandatory.

2. Query:- The Bidders insisted that it is not possible to furnish the contract with lorry owners for Transport of the red sanders wood purchased by the importer.

Clarification: It is suggested that the Successful bidder shall furnish an undertaking along with Technical bid that they are responsible for timely transport and for the consequences if there is any default.

3. Query:-They informed that each container of 20ft and 40 ft can take up to 9-10 MT and 18-20 MT respectively. Hence asked about the possibility of quoting the rates per container rather than on MT and Lot basis in Lump sum.

Clarification: It is clarified that the rate must be quoted on MT basis for each lot as the buyers will have fair idea on the possible expenditure on CHA related expenditure and determine the competitive rates from the available market.

4. Query:-What are the agencies to be coordinated for export besides Customs department?

Clarification: The prospective bidders are informed that they have to coordinate with all agencies including DGFT, MoEF, CITES, PCCF, DFO (for transport from CWC godowns), Customs, NBA,PQ, Shipping liner for expeditious export. The APFDC will file all the required documents and coordinate with DGFT, MoEF, CITES, PCCF, Customs, DFO, PQ etc., and provide all the required help for expeditious export.

The Vice Chairman and Managing Director, APFDC thanked the prospective bidders/representatives for attending the pre-bid meeting and requested the prospective bidders to go through the Terms & Conditions in detail for clarity and also requested them to keep watching the websites of APFDCL, for further clarifications if any.

Sd/

P.K.SARANGI IFS
Vice Chairman and Managing
Director, APFDC