

**MANUAL OF GUIDELINES AND ACCOUNTING PROCEEDURE ON WORKS  
RELATING TO A.P. STATE COMPENSTORY AFFORESTATION FUND  
MANAGEMENT AND PLANNING AUTHORITY  
( A.P. STATE CAMPA)**

**1.1 Introduction**

The Ministry of Environment and Forests, Government of India, in their letter dated 2<sup>nd</sup> July,2009 have issued the Guidelines on State Compensatory Afforestation Fund Management and Planning Authority (State CAMPA) (Annexure-I) Based on these guidelines, the Government of Andhra Pradesh, in their G.O.Ms.No.78, E.F.S.& T (For.I) Department dated 11-9-2009 issued orders establishing the Andhra Pradesh State Compensatory Afforestation Fund Management and Planning authority (A.P. State CAMPA) (Annexure. II). The main purpose enunciated in the Notification is enhancement of forest and tree cover and conservation and management of wildlife by utilizing funds received towards Compensatory Afforestation, Net present Value (NPV) etc. in compliance to the conditions stipulated by the Central Government while according approval under Forest (Conservation) Act, 1980 (69 of 1980) for non forest uses of the forest lands.

**1.2 Committees:**

The A.P. State CAMPA shall consist of a Governing Body, a Steering Committee and an Executive Committee.

**1.2.1 The Governing Body:** shall consist of the following:-

(i)	Chief Minister	Chairperson
(ii)	Minister of Finance & Planning	Member
(iii)	Minister of Forests	Member
(iv)	Chief Secretary	Member
(v)	Principal Secretary (Finance)	Member
(vi)	Principal Secretary (Panning)	Member

(vii)	Principal Chief Conservator of Forests	Member
(viii)	Chief Wildlife Warden	Member
(ix)	Principal Secretary (Forests)	Member Secretary

**1.2.2 The Steering Committee:** shall consist of the following:-

(i)	Chief Secretary	Chairperson
(ii)	Prl. Secretary (Forests)	Member
(iii)	Principal Secretary (Finance)	Member
(iv)	Principal Secretary (Panning)	Member
(v)	Principal Chief Conservator of Forests	Member
(vi)	Chief Wildlife Warden	Member
(vii)	Nodal Officer	Member
(viii)	A representative of the Ministry of Environment and Forests, Government of India	Member
(ix)	Two eminent NGO's to be nominated by the State Government of a period of 2 years at a time who shall be eligible for re-nomination	Member
(x)	Addl. Prl.CCF (heading CAMPA)	Member Secretary

**1.2.3 The Executive Committee:** Shall consist of the following:-

(i)	Principal Chief Conservator of Forests	Chairperson
(ii)	Chief Wildlife Warden	Member
(iii)	Addl. Prl.CCF (heading CAMPA)	Member
(iv)	Financial Controller / Financial Adviser in the O/o the Principal Chief Conservator of Forests	Member
(v)	Two eminent NGO's to be nominated by the State Government for a period of 2 years at a time who shall be eligible for re-nomination	Member
(vi)	Nodal Officer	Member Secretary

### **1.3 Powers of Committees:**

**1.3.1** The Governing Body shall lay down the broad policy framework for the functioning of State level CAMPA and review its working from time to time.

**1.3.2** The Steering Committee Shall-

- i. Lay down and / or approve rules and procedures for the functioning of the body and its Executive Committee, subject to the overarching objectives and core principles of State CAMPA;
- ii. Monitor the progress of the utilization of funds released by the State CAMPA;
- iii. Approve the Annual Plan of Operation (APO) prepared by the Executive Committee;
- iv. Approve the annual reports and audited accounts of the State CAMPA
- v. Ensure inter-departmental coordination;
- vi. Meet at least once in six months.

**1.3.3 The Executive Committee shall –**

- i. Take all steps for giving effect to the State CAMPA and overarching objectives and core principles, in accordance with rules and procedures approved by the Steering Committee and the approved APO;
- ii. Prepare the APO of the State for various activities, submit it to the Steering Committee before end of December for each financial year, and obtain the Steering Committee's concurrence for release of funds, while giving break – up of the proposed activities and estimated costs;
- iii. Supervise the works being implemented in the State out of the funds released from the State CAMPA;
- iv. Be responsible for proper auditing of both receipt and expenditure of funds;
- v. Develop the code for maintenance of the account at the implementing agency level;
- vi. Submit reports to the Steering Committee for review / consideration; and
- vii. Prepare Annual Report by end-June for each financial year ending 31<sup>st</sup> March.

### **1.4 The State Campa**

**1.4.1 Aims & Objects:** - State CAMPA shall seek to promote:

- (a) conservation, protection, regeneration and management of existing natural forests:

- (b) conservation, protection and management of wildlife and its habitat within and outside protected areas including the consolidation of the protected areas;
- (c) compensatory afforestation;
- (d) environmental services, which include:-
  - I. **Provision of goods** such as wood, non-timber forest products, fuel, fodder and water, and provision of services such as grazing, tourism, wildlife protection and life support;
  - II. **Regulating services** such as climate regulation, disease control, flood moderation, detoxification, carbon sequestration and health of soils, air and water regimes;
  - III. **Non-material benefits** obtained from ecosystems, spiritual, recreational, aesthetic, inspirational, educational and symbolic; and
  - IV. **Supporting such other services** necessary for the production of ecosystem services, biodiversity, nutrient cycling and primary production.
- (e) Research, training and capacity building.

**1.4.2 Functions of State Campa shall include, inter alia:**

- i. funding, overseeing and promoting compensatory afforestation done in lieu of diversion of forest land for non-forestry use under the Forest (Conservation) Act, 1980
- ii. Overseeing forest and wildlife conservation and protection works within forest areas undertaken and financed under the programme.
- iii. Maintaining a separate account in respect of the funds received for conservation and protection of Protected Areas.

- iv. Creating transparency for the programme and mobilizing citizen support;  
and
- v. Earmarking up to two percent of the funds for monitoring and evaluation.