

GOVERNMENT OF ANDHRA PRADESH
FOREST DEPARTMENT

Rc.No.27661/94/X2,
Dated: 27-12-1995.

Office of the Pri.Chief Conservator of Forests,
Aranya Bhavan, A.P., Hyderabad.

Sri M.Kamal Naidu, I.F.S.,
Pri.Chief Conservator of forests.

CIRCULAR No.14/95

Sub:- F.D. - Old timber – transportation of old timber – consolidated instructions issued – Regarding.

- Ref:- 1) CCF's Circular No.5/79, issued in Rc.No.69219/78/G3, dt.1-3-1979.
2) PCCF's Circular No.1/89, issued in Rc.No.90444/88/P2, dt.2-1-1987.
3) PCCF's Rc.No.22523/93/P2, dated 4-9-1993.
4) PCCF's Rc.No.20395/94/P2, dt.18-7-94, 24-6-94 & 11-7-1994.
5) PCCF's Rc.No. 49268/94/P1, dated 13-7-1995.

In order to stream-line the procedure for issuing the T.Ps by Divisional Forest officers to the persons for transport of used old-timber from one place to other, following consolidated instructions are issued particularly where Teak, Red Sanders, Rose-wood, Maddi, Yepi are involved.

1. Person desirous of transporting old timber from one place to another place, should apply to Divisional Forest Officer concerned, in the application form proforma enclosed herewith (Annexure-I).
2. The applicant should affix his passport size photograph (duly attested by a Gazetted Officer or Notary where the timber is more than 5.0 cum.Mt. in content) on the application form. Besides, he/she should furnish the following particulars in the application.

- i. Full Name, age and sex.
- ii. Name of Father/Husband.
- iii. Complete postal address (for correspondence).
- iv. Postal address of the house, from where old timber is to be removed.
- v. Photographs of the house, showing location of the old timber where it is more than 2.0 cu.mt. when teak is used before the same is dismantled duly attested, alongwith date of photograph.
- vi. Estimated quantity of timber, used in the house, species wise.
- vii. Documentary proof in support of legality and genuineness of the timber, and how, when and by whom the same was procured?
- viii. Certificate from G.P. Sarpanch/M.R.O. regarding period of stay at the above place.
- ix. Reason for the transportation of old timber to another place. In case, the applicant is leaving the village/town once and for all declaration to this effect, alongwith other documentary evidence be furnished.
- x. Complete details of the property (piece of land) where the timber is proposed to be transported, including certified copy of the sale-deed and/or registration particulars of the property.
- xi. Estimate of quantity of timber, species wise, required in construction, it to be used as such.
- xii. Whether the applicant proposes to re-use the old timber as it is or after conversion?

3. On receipt of application, the Divisional Forest officer should thoroughly scrutinize all the items (i to xii) furnished by the applicant. Items ix – xii may not be available at all times, it can be so indicated by applicant. The application must be sent to the Divisional Forest Officer for his personal consideration.

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4. On receipt of the inspection report from the Forest Range officer concerned, D.F.O. himself or the Sub-D.F.O. concerned, should also inspect the old timber in question especially if it is more than 3.0 cmt. when teak is involved and fully satisfy himself before according the permission for transport of the old timber. D.F.Os are requested to keep in mind that such permission should be granted only to those persons who are derirous of reusing the old timber in construction of their own houses and not for trade.

5. Having satisfied about the genuineness of the request as well as the origin of timber, the D.F.O. should direct the applicant to dismantle the old house and salvage the old timber, in the presence of a concerned Forest beat Officer. Party should take protographs if the quantity is more than 1.5 cmt. after dismantling of teak is involved and produce the same to Divisional Forest Officers.

6. Old timber so salvaged must be enumerated and measured by the Beat Officer concerned, and enumeration list be prepared species-wise and checked by Section Officer and an abstract prepared. The old timber should be lotted at the site and be inspected and measurements test checked by the F.R.O. concerned within 25 days of lotting. After inspection the F.R.O. should report to the D.F.O. along with the list of the old timber. The lotted old timber should be inspected and measurements test-checked by Sub-D.F.O./D.F.O. concerned personally if it is more than 5.0 cmt. within a month before considering issue of T.Ps without fail.

7. Normally, not more than 3.00 cmt. of timber is required in construction of a house. Therefore the permission for transport of old timber should normally be restricted upto 3.00 cmt. of timber.

8. (a) If the destination, where the old timber is proposed to be transported falls within the Division or same District, the permission shall be accorded by the D.F.O. concerned. (b) If it happens to be in other District, but within the same Circle, permissisons shall be accorded by the Conservator of Forests concerned, (c) And, if the destination happens to fall outside the Circle, or the quantity of timber exceeds 3.00 cmt. especially of teak the permission shall be accorded by the Pri.Chief Conservator of Forests.

9. Before according permission the bonafides of the destination should be got enquired by the Divisional forest Officer concerned, through Divisional Forest Officer (Flying Squad Party) of the Districts concerned, if the quantity involved exceeds 3.0 cmt. of teak.

10. On fulfilment of the requirements, listed at 1 to 9 above, verifiable through a 'check-slip' (Proforma enclosed -- Annexure-II), the competent authority, shall accord the permission to the applicant, for transport of old timber, fixing the least required time depending on most of transport as validity for the permission. Copies of the proceedings should be marked to concerned Territorial Divisional Forest Officer/Conservator of Forests as well as Flying Squad Party, Divisional Forest officers of the 'Destination' concerned, of the place of origin, and the concerned Conservator of Forests in case the destination falls outside the Circle.

11. Divisional Forest Officers should obtain undertaking from the applicant that the old timber will be utilised by him for his bonafide purpose, mention at 1(ix) above, and is not for trade. In the event of trading he shall inform accordingly of the species, number of pieces and whom.

12. On receipt of proceedings, the concerned Forest Range Officer should affix the 'Pass-hammer' on all the pieces of old timber and get the INVOICE prepared by the concerned Section Officer in his presence and issue the Transit-Permit in Form-II personally. A certified copy of the proceedings should also be enclosed to the original copy of the T.P. besides Invoice.

13. Divisional Forest Officers should also obtain a receipt certificate from the applicant, preferably within 5 days of transport of old timber, stating that the old timber has been received and utilised by him for the purposes for which it was intended.

14. These instructions supercede all the instructions issued earlier on the subject. The Conservators of Forests may issue further instructions, if required, in aid of above instructions, marking copy of the same to Prl. Chief Conservator of Forests.

15. These instructions will take effect from 1-1-1996 and not applied for the cases which are under process at the Division and Circle level at present.

The receipt of this Circular may be acknowledged at the earliest.

Encl (I&II)

To
All the Officers in Distribution List 'A'

Sd/-M.Kamal Naidu,
Prl. Chief Conservator of Forests

//TRUE COPY//

APPLICATION FOR FOR TRANSPORTATION OF OLD TIMBER

ANNEXURE - I

To
The Divisional Forest Officer,

Passport size photo
duly attested by
G.O. or a Notary

1. Name of the applicant.
2. Father's/Husband's Name
3. Age
4. Complete postal address (for correspondence)
 - i. House No. & street or Mohalla
 - ii. Name of village/town.
 - iii. Mandal and Dist., with Pin Code.
5. Ref. of E.C's Photoidentity card and Ration card.
6. Location/address of the house from where old timber is to be removed and transported, enclose location.
7. Sketch photograph/s of the house at 6, before dismantling the same, showing old timber (Mention number of photographs duly attested by a G.O. or Notary, enclosed).
8. Estimated quantity of timber proposed to be transported.
9. Documentary evidence in support of genuineness of the origin of timber, viz, old T.P.s cash bills etc. (Mention number of documents attached).
10. When was the above timber purchased or procured? By whom and from whom?
11. How old is the house mentioned at 6? And since how long the applicant has been staying there? Attach G.P. Sarpanch/MRO's certificate to this effect.
12. Where does the applicant want to transport the old timber to? Complete postal address of the place.
13. Documentary proof in support of having purchased or acquired the land in question at 12 above.
14. Estimated quantity of timber required in construction at (12) above, as per the plan.
15. Whether the applicant wants to use the timber

CERTIFICATE

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I, _____ solemnly swear a certify that the information furnished by me at 1 to 16 is correct to the best of my knowledge and belief. If contents are found to be incorrect, at any stage, I shall be agreeable for suitable panel action under the Andhra Pradesh Forest Act.

Date:

Signature

Station:

(Name in Block letters)

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ANNEXURE-II

CHECK-SLIP

(To be accompanied with the file for grant of permission of transport of old timber as per the PCCF's Circular No.14/95.)

1. Name of the applicant;
Address, Village/Town
2. Has the applicant furnished complete postal address of
 - i. his own,
 - ii. that of the old timber where from it is to be removed?
3. a) Has applicant furnished his/her passport size photo?
b) Is the photograph attested by a Gazetted Officer or Notary? (Where it exceeds 5.0 cmt. involving teak/redsander)
4. i) Has the applicant furnished ref.No. of E.C's Photo-Identity card and/or Ration card?
ii) Has/have the same been verified with originalas?
5. Has the location sketch of the house, where from old timber is to be removed, furnished?
6. Have the photographs of above house been furnished and their number (when it exceeds 2.0 cmt. involving teak/Red sander).
7. What is the estimated quantity of timber in the above house? (species wise).
8. Has the applicant furnished any documentary proof, regarding the age of house mentioned above? What is it?
9. Has the applicant furnished documentary proof regarding the origin of timber? What is it/these?
10. Since when the applicant is staying in the above house? What documentary support is furnished in support of the same?
11. Has the applicant furnished complete postal address of the destination and its location sketch?
12. Is the property(land) at destination is owned by the applicant him/hemself?
13. If so at 12,
 - i. Has the applicant produced attested copy of the sale deed of the above property?
 - ii. Has the same been verified with original by D.F.O.?
14. Date of inspection of the old timber by F.R.O.

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EXURE - I

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14. Date of inspection of the old timber by F.R.O.
15. Date of inspection of the old timber by D.F.O.
16. Date of inspection of the site at destination by the concerned D.F.O.(FSP). If teak/Red sander timber exceeds 2.0 Cumt.
17. Is D.F.O. satisfied regarding the information furnished by applicant, with regard to
 - a) Genuineness of the reason for shifting the old timber?
 - b) Genuineness of the timber being old and pertaining to applicant?
20. Has the applicant furnished photographs of the old timber during dismantling? (If over 2.0 cmt. of teak/red sander included)
21. Is the panchnama of extricating old timber conducted by concerned Section Officer? Quantity of timber extracted? Where teak, yegisa, Red sander, Yapi involved.
22. Date/s of inspection of old timber after extrication by (Where over 2.0 cmt. involved)
 - a) F.R.O.
 - b) Sub-DFO/D.F.O.
23. Specific Recommendation of the D.F.O. (Quantity of timber to be specified with species).

Date:

Station:

Signature of the D.R.O.

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