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GOVERNMENT OF ANDHRA PRADESH
FOREST DEPARTMENT

Ref.No.32234/88/A1, Office of the Prl.Chief Conservator
Dated: 31-1-1994. of Forests, Andhra Pradesh, Hyderabad.

Sri H.K.Desai, IFS.,
Prl.Chief Conservator of Forests.

CIRCULAR NO.12/94/A1

In G.O.Ms.No.82, General Administration (Ser.C) Department, dt.28-2-1985 orders were issued dispensing with the system of maintaining of Personal files in respect of all non-gazetted posts except those non-gazetted categories which form feeder posts to gazetted posts.

Now the Government through G.O.Ms.No.188, Energy and Forests (For.IV) Department, dt.9-9-1993 have declared the posts of Forest Range Officers as gazetted. In view of this the system of maintaining of personal files have to be revised in respect of the post of Deputy Range Officer which forms the feeder category to the post of FRO.

The Conservator of Forests are therefore requested to take action for maintenance of personal files in respect of Dy.Range officers as per orders contained in G.O.Ms. No.1385, General Administration (Ser.C) Department, dt. 31-10-61 and further instructions issued on the subject from time to time. To start with the confidential reports for the period from 1-10-1993 to 31-3-1994 have to be drawn up and there after from 1-4-1994 to 31-3-1995 and so on.

The receipt of this circle should be acknowledged by return of post.

Sd/-H.K.Desai,
Prl.Chief Conservator of Forests.

To
All the Conservators of Forests
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