

FOREST DEPARTMENT

Rc.No. 2599 /90-T2,
Dated 15-10-1990.

Office of the Prl. Chief Conservator
of Forests, Andhra Pradesh, Hyderabad.

Sri M. Sitarama Rao, IFS.,
Prl. Chief Conservator of Forests.

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C I R C U L A R N O . 16/90

Sub:- Estt. - F.D. - P.S. - Employment of Spouse/Children
of deceased Govt. Servants who died in harness/Retd.
on medical invalidation - General instructions issued
Regarding.

Ref:- 1. G.O. Ms. No. 687, G.A. (Ser. A) Dept., dt. 3-10-77
communicated in CC's No. 66264/77-T1, dt. 27-2-78.
2. G.M. No. 618/Ser. A/78-1, G.A. (Ser. A) Dept.,
dt. 17-12-79 communicated in CC's No. 99654/79-A2,
dt. 8-1-80.
3. G.O. Ms. No. 504, G.A. (Ser. A) Dept., dt. 30-07-80
communicated in CC's Ref. No. 60471/80-T1,
dt. 28-08-80.
4. G.O. Ms. No. 84, G.A. (Ser. A) Dept., dt. 17-02-82
communicated in CC's No. 11752/82-T3, dt. 3-4-82.
5. G.O. Ms. No. 165, G.A. (Ser. A) Dept., dt. 20-3-89
communicated in PCC's No. 170 5/89-T1, dt. 18-4-89.
6. PCCF's No. 65585/89-A3(i), dt. 3-3-90.
7. G.M. No. 331/Ser. A/90-1, dt. 15-3-90 G.A. (Ser. A)
Dept., communicated in PCCF's No. 70033/89-A2,
dt. 24-09-90.

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The Government have introduced a scheme to provide job
to the Spouse/Children of Govt. employees who die while in service,
on or after 27-10-1973, and also to the spouse/children of the
Govt. employees who retire on medical invalidation under Art. 441
of A.P. pension code vol. I on or after 30-07-1980, confining to
those employees who retire on medical grounds 5 years before
attaining the age of superannuation irrespective of the age of
superannuation prescribed for the posts and services, to obviate
their distress after the death or retirement on invalidation of the
earning member in the family. The main objective of the scheme is
to help the family of the deceased Govt. servant in distress imme-
diately, after death, or invalidation of the earning member. Thus,
the purpose would be achieved, if a family could be given an
alternative bread earner at the earliest.

2. But an instance has come to the notice of the Prl. C.C.F.,
that appointment was given to the wife of a deceased Government servant,
10 years after the death of the Govt. Servant, though she had applied
for a job within the stipulated time. This reveals that the
appointing authorities are not properly implementing this scheme
under Social Security measure introduced by the Govt. and are
dealing the cases perfunctorily.

3. i) Thus, it is felt necessary to issue consolidated instru-
ctions on this subject duly reiterating the instructions/
clarifications issued by the Govt. and from this office, from time to
time for proper and prompt disposal of the cases relating to providing

... 2nd.

Jobs to the Spouse/Children of deceased/Medically invalidated Govt. employees to ensure social security in the real sense.

ii) The salient features of the scheme are as noted below.

1. OBJECT OF THE SCHEME:

The appointing authorities may be aware that the main object of this scheme is to ensure that the family of the deceased Medically invalidated Govt. servant is not exposed to destitution by providing employment immediately to one of the eligible dependents.

2. AREA OF APPOINTMENT :

The appointment of the Spouse/Legal heirs/dependants shall be as far as possible in the same Department, as there will be a vacancy or a consequential vacancy in the Dept. or office where the deceased/Retired (On medical invalidation) Government employee worked. There is, however, no objection for the appointment of the dependent in an office other than the office in which the employee worked prior to his death/retirement. If the dependent happens to be a female, it may be better in her own interest that she is provided with a job nearer to the place where she would find it secure to live. For this purpose, if there is no vacancy in the Division or Circle office where the Government employee had worked before death or retired on medical invalidation, the dependants can be appointed in any one of the other Divisions under the control of the Conservator of Forests concerned, where vacancy exists. If there are no vacancies available in any of the other Divisions under the control of the Conservator of Forests, he should contact the District Collector or Collectors over which the jurisdiction of the Circle extends, for appointment of the dependants in any other Department under the control of the Dist. Collector. The proposals for creation of a supernumerary post should be submitted to the P.W.D., only after exhausting the above avenues.

3. POSTS TO WHICH APPOINTMENTS HAVE TO BE MADE UNDER THIS SCHEME:

The dependants have to be considered for the category of posts whose pay is equal to or less than that of a Jr. Asst.

4. TIME LIMIT FOR SUBMISSION OF APPLICATIONS:

i) The applications for appointment of the dependants of the Govt. servants who die in harness or ret'd. on medical invalidation shall be entertained within a period of one year from the date of occurrence of the death or retirement (On medical invalidation) of the Government servant. No application received after this time limit for compassionate appointments should be entertained.

ii) In case the dependants of the Govt. servant are minors at the time of the death of the Govt. Servant or retirement on medical invalidation, they can be also considered provided they attain the age of majority of 18 years, within two years of the said event and can be considered for a job only after they attain the age of 18 years.

5. DOCUMENTS TO BE VERIFIED ALONG WITH THE APPLICATIONS :

The appointing authorities, while receiving the applications from the dependants seeking a job, should ensure that there is no other family member earning available, and in case the declaration is found false as a later date, their services can be terminated besides recovery.

to any other action under the law. They should also insist upon the following documents along with application, for thorough examination of the case so that the relief should reach to the persons who are really in need and who are legally eligible for

- i) Death Certificate/retirement orders issued on medically invalidation of the Govt. servant.
- ii) Legal heir certificate issued by the competent authority in which the name of the applicant and his/her relationship with the Govt. servant is shown.
- iii) Certificate of date of birth issued by the Head of the educational institution where the applicant has studied or a certificate of age issued by an Asst. Civil Surgeon of a Govt. Hospital, in case the former is not available.
- iv) Certificate of educational qualifications issued by the Head of the Institution where the applicant has studied/studying.
- v) Caste certificate in respect of candidates belonging to B.C., S.C., and S.T. etc., issued by a competent authority not before six months from the date of its submission.

6. PROCESSING OF APPLICATIONS RECEIVED BY THE HEADS OF OFFICES OF STATE LEVEL/SPECIAL OFFICES.

The applications received from the dependants of the Govt. Servants who died/or ret'd. on medical invalidation, in the above offices, have to be immediately forwarded to the concerned territorial division or circle to which the Government servant belongs for providing a job under intimation to the applicants to approach the concerned division or circle of territorial wing for appointment, so that the applicants can further correspond with them only.

7. RULE OF RESERVATION :

The dependents of the Govt. servants shall not be appointed in the vacancies meant for SC, ST and BC unless they are members of SC, ST and BC and they shall be considered for appointment only in vacancies meant for OC candidates, if they are readily available and if no such vacancies are available, they may be appointed against supernumerary posts to be created for the purpose. The above procedure shall also be adopted for the son/daughter/spouse of a deceased/retired on medical invalidation Govt. servant who belongs to SC, ST and BC community and when there is no vacancy for that community as per the roster. Further, the posts exclusively reserved for the STs. in Scheduled Areas of the State, should be filled in by the dependents of the Govt. servants belonging to ST category only. Others may be appointed in non-scheduled areas subject to the rule of reservation meant for BC and SC etc.,

8. APPLICABILITY OF THE SCHEME TO THE CONTINGENT EMPLOYEES:

The spouse/child of a contingent employee who dies in harness cannot be appointed under this scheme. However, a contingent employee who got converted into a regular Govt. servant, the Spouse/Child of such employee is eligible for compassionate appointment under this scheme.

9. CIRCUMSTANCES UNDER WHICH THE DEPENDENTS HAVE TO BE APPOINTED IN A SUPERNUMERARY POST:

- i) It is informed that only when there is no O.C. vacancy, a supernumerary post has to be created in order to appoint the

dependent against that supernumerary post. This supernumerary post shall continue till such time a regular vacancy in that category to which the dependent belongs arises and from the date of appointment of the dependent in a regular vacancy, the supernumerary post shall automatically cease. Further, whenever a person is appointed on compassionate grounds under Social Security measure against a supernumerary post unless he/she is absorbed in a regular vacancy as distinct in a post sanctioned/created temporarily in connection with a scheme or for a limited purpose, the supernumerary posts may be suppressed or kept in abeyance so that it may be revived in the case of exigencies like abolition of the temporary post consequent on the winding of the scheme.

ii) It may also be noted that the Government alone are competent to create a supernumerary post.

iii) The proposals for creation of a supernumerary post have to be submitted by the Conservator of Forests, in a self explanatory manner, giving full details of the case and the reasons for non-availability of vacancy in the category to which the dependent belongs either in the office in which father/husband, of the dependent had worked or in any other office under his Circle including the Circle Office, and intimating the fact that the Dist. Collector/s had also expressed the non-availability of vacancies in the District concerned to absorb the dependent, duly enclosing a copy of the letter received from the Dist. Collector in this regard. They should also furnish the documents referred to under sub-items (i) to (v) under item 5 of para (3) along with the proforma particulars stipulated in the ref. 6th cited, duly striking off inapplicable items of the proforma. They should also see that not much time is lapsed in obtaining replies from the Dist. Collectors. The proposals should also contain clear name of the post, the roster point, the pay scale applicable to the post, and the Head of Account to which the pay and allowances have to be credited.

10. RELAXATION OF RULES:

i) No. for relaxation of any of the conditions of appointment of dependents of deceased/retd. on medical invalidation Govt. servants for a post other than the posts in Last Grade Service should be considered under any circumstances.

ii) The rules relating to age and educational qualifications prescribed for the posts in the last grade Service will be issued by the Prl. C.C.F., under the powers vested to him in Rule 27 of A.P. Last Grade service rules.

iii) It may be noted that no upper age limit is prescribed to the spouse of the Govt. servants, if the eligible children of the deceased Govt. servants are minors; Hence, relaxation of the age in respect of female candidates have to be submitted, only when her children are not minors and she has crossed the maximum age limit even after taking into consideration of raise in maximum age limit issued from time to time by the Government.

iv) Proposals for relaxation of age or educational qualifications in favour of dependent should be submitted in a self explanatory manner, duly ~~xxx~~ stating that the appointee has fulfilled all other conditions including the rule of reservation for appointing him/her to Govt. service under this scheme, the date from which the candidate

is working, enclosing a copy of appointment order issued by the appointing authority and other documents recorded to under sub-items (i) to (v) in item 5 of para (3) along with the proforma particulars stipulated in the ref. 6th cited duly striking off inapplicable terms.

11. SERVICE PROTECTION :

The services of the dependents appointed under this scheme have to be regularised, if they fulfil all the conditions required for the post to which they were appointed.

(4) All the appointing authorities are requested to strictly follow the above instructions as well as the instructions issued on the subject from time to time and act upon for providing immediate relief to the dependents saving from indigence and distress as the sole object with which the Government have introduced this Social security scheme. Any delay or lapses in dealing these cases will be viewed seriously.

Sd/- M. Sitarama Rao,
Prl. Chief Conservator of Forests.

To

All the Officers in Distribution List 'A'.

Copy to T1, T2, T3, A1, A3, A4 and M1.

Copy to Superintendents, T, M and A sections.

Copy to Circulars Stock file of T4.

