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GOVERNMENT OF ANDHRA PRADESH
FOREST DEPARTMENT

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Ref.No.70389/88/M4,
Dated:14-3-1990.

Office of the Prl.Chief Conservator
of Forests, A.P. Hyderabad.

Sri Pushp Kumar, I.F.O.,
Prl.Chief Conservator of Forests.

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OFFICE ORDER NO.10/90/M4.

Sub:-Distribution of office work and routing of
files in the Principal Chief Conservator of
Forests office - Regarding.

Ref:-1.G.O.Rt.No.205, F&RD.(For.II)Dapt.,dt.25.2.85.
2.G.O.Rt.No.62, EFES& T(For-II)Dapt.,dt.12-3-90.
3.PCCF.Office order No.35/89-M1,dt.13.10.89
(Ref.No.74367/89/M1).

Through the G.O. 1st cited, Government have issued orders that the Principal Chief Conservator of Forests shall exercise all the powers which were exercised by Chief Conservator of Forests originally and that the work that is considered necessary may be distributed subject wise to the Chief Conservators of Forests. In pursuance of these orders and in supersession of any orders previously issued, the following arrangements are ordered.

In view of orders issued vide G.O. second cited and in supersession of all orders issued earlier and in reference 3rd cited the distribution of office work and routing of files as indicated hereunder will be followed in the Prl. Chief Conservator of Forests office with effect from 15-3-1990. The concerned Chief Conservators of Forests will look after the connected subjects as shown below.

- 1) All files of S.F-I, II, III Sections will be routed through Dy.Conservator of Forests (S.F)/Conservator of Forests (S.F.) Chief Conservator of Forests(S.F).
- 2) All Files of 'A' and 'T' Sections will be routed through Asst. Chief Conservator of Forests(G)/Chief Conservator of Forests (Administration).
3. All Files of 'B' and 'C' Sections will be routed through Accounts Officer-II/Chief Accounts Officer/Chief Conservator of Forests(Administration).
4. All Files of Administration Section will be routed through Asst. Chief Conservator of Forests (Estt.) to Chief Conservator of Forests(Administration).
5. All Files 'H' Section will be routed through Asst. Conservator of Forests(WL) to Chief Conservator of Forests(Environment & Conservation).
6. All Files of 'V' and 'W' Sections will be routed through Asst. Conservator of Forests(V) to Chief Conservator of Forests Forests (Production).

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7. All Files of Telugu Ganga Project Section will be routed through Dy. Conservator of Forests (JGP)/ Conservator of Forests (JGP) to Chief Conservator of Forests (Production).
8. All Files of 'E' 'R' sections will be routed through Asst. Chief Conservator of Forests (D) to Chief Conservator of Forests (Development).
9. The files pertaining to issues of Research & Development Circle, Project Formulation circle will be put up to Chief Conservator of Forests (Development).
10. All Files of 'B' section as redistributed separately will be routed through Asst. Conservator of Forests (DPAP) to Chief Conservator of Forests (Development).
11. All Files of 'N' and 'Y' sections will be routed through Accounts Officer-I/Chief Accounts Officer to Chief Conservator of Forests (S.F.).
12. All Files of Wild Life section will be routed through Asst. Conservator of Forests (Wild Life)/ Chief Conservator of Forests (Environment and Conservation) to Pri. Chief Conservator of Forests.
13. All Files of 'F' Section dealing with Forest Conservation Act and Environment Act (excluding those cases pertaining to Telugu Ganga Project) will be routed through Asst. Conservator of Forests (C) to Chief Conservator of Forests (Environment and Conservation).
14. All Files of 'D' Section will be routed through Conservator of Forests, R&I/Chief Conservator of Forests (Industries and State Trading).
15. All Files of 'G' and 'J' Sections will be routed through Asst. Conservator of Forests (M) to Chief Conservator of Forests (Industries and State Trading).
16. All Files of State Trading Circle will be routed through Asst. Conservator of Forests (STC)/Dy. Conservator of Forests (STC) to Chief Conservator of Forests (Industries and State Trading).
17. All Files of 'P' and 'Q' sections will be routed through Conservator of Forests (V)/Chief Conservator of Forests (Protection and Vigilance).
18. All Files of 'H' Section as redistributed will be routed through Asst. Conservator of Forests (Vig. I) to Chief Conservator of Forests (Protection & Vigilance).
19. All Files of 'K' Section will be routed through Conservator of Forests (Establishment)/Chief Conservator of Forests (Administration) to Principal Chief Conservator of Forests.

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20. All Files of 'M' Section will be routed through Asst. Chief Conservator of Forests (Establishment)/ Conservator of Forests (Establishment) to Principal Chief Conservator of Forests.
3. Sections/Subjects not covered by any of the above will be put up to Prl. Chief Conservator of Forests by concerned.
4. Besides the above, the following general instructions are issued.
- a) All Policy matters and matters which require approval of Head of Department will be put up to Prl. Chief Conservator of Forests.
 - b) Proposals to Government and reference to Head of Department will be put up for approval to Prl. Chief Conservator of Forests.
 - c) Transfers, postings in as well as from and to Prl. Chief Conservator of Forests office shall be issued after approval of Prl. Chief Conservator of Forests.
 - d) Transfers and postings etc. of all Non-Gazetted Officers up to Dy. Range Officers/Superintendents/ Manager and Draughtsman Grade-I will be issued under the signature of Chief Conservator of Forests (Administration). However, service orders statutorily requiring signature of Principal Chief Conservator of Forests will be put up to Prl. Chief Conservator of Forests as at present.
 - e) All Correspondence with Sub-Offices including routine reminders will be carried out under signature of Conservator of Forests/Asst. Chief Conservator of Forests/Asst. Conservator of Forests concerned.
 - f) All Correspondence will be carried out in the name of Principal Chief Conservator of Forests as at present.

Sd/-
Principal Chief Conservator of Forests.