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GOVERNMENT OF ANDHRA PRADESH
FOREST DEPARTMENT

Ref.No. 77059/88/42,
Dated: 4-8-89.

Office of the Prl. Chief Conserva-
tor of Forests, L.P. Hyderabad.

Sri K.V.S. Babu, IFS.,
Prl. Chief Conservator of Forests.

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CIRCULAR NO. 9/89

Sub:- Esst. Forest Department - Alteration of Date
of Birth in the Service Registers of the
Subordinates - Avoidance - Instructions -
Issued - Regarding.

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All the Conservators of Forests and Divl. Forest
Officers are informed that, recently a case was noticed
wherein the date of birth of a subordinate was altered
in his Service Register and after thorough verification
of the records the mischief was unearthed.

It is quite possible that there may be cases in their
divisions and circles involving unauthorised alteration of
date of birth in Service Registers. Therefore they are
requested to personally verify each and every S.R. and
other relevant papers of the subordinates and if any such
instances are noticed, they are requested to address the
concerned School where the concerned subordinate had
studied, obtain the correct date of birth, enquiry who is
responsible for such correction and take stringent action
on the erring subordinates and make correct entries with
attestation in the Service Register basing on the Matricu-
lation/S.S.L.C. Certificates and other School Records.

The Conservators of Forests and Divl. Forest Officers
are also requested to furnish a certificate to this office,
that there are no corrections/alterations in the S.Rs. of
the subordinates working under their control, if no such
cases are there. If any such case is noticed, the action
taken should be reported to this office at once.

This work should be attended on top priority and
detailed reports must be submitted to this office.

The Divl. Forest Officers are requested to submit
their reports to the concerned Conservators of Forests
so as to enable the Conservators of Forests to consolidate
the same and submit to this office. The Divl. Forest
Officers are requested not to mark any copies of references
directly to this office. The Conservators of Forests are
requested to obtain the records from the Divl. Forest
Officers of their circles, and submit consolidated reports
to their circles, without fail, so as to reach by 31-8-89..

The receipt of the reference should be acknowledged.

Sd/-KVS. Babu,
Prl. Chief Conservator of Forests.

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