

FOREST DEPARTMENT

Re.No. 20535/88-J5
Dated: 30-11-1989.

Office of the Prl. Chief
Conservator of Forests,

Sri. Pushpkumar, IFS.,
Prl. Chief Conservator of Forests.

CIRCULAR No.16/1989.

Sub:- M.D.O. reports of the C.Es. - Revised Standardised
proforma - Communicated - Reg.

- Ref:- 1. PCCF's Circular No.2/77, dated 24-2-1977
communicated in Lr.No. 118124/76-J1
2. PCCF's Circular No. 2/a/77, dated 5-9-1979.
communicated in Lr.No. 66581/79-J3.
3. PCCF's Circular No. 2/b/77, dated 18.10.1979
communicated in Lr.No. 66581/79-J3.
4. PCCF's Circular No. 2/c/77, dated 28-9-1980,
communicated in Lr.No.12869/80-J3.
5. PCCF's Circular No. 2/d/77, dated 31-10-1980,
communicated in Lr.No. 66581/79-J3.

In Prl. Chief Conservator of Forest's Circular No.2/77
and subsequent Circulars 2/c/77, 2/b/77, 2/c/77 and 2/d/77,
the Conservators of Forests were requested to submit M.D.O.
reports duly incorporating various aspects of Forests admini-
stration in each circle so as to assess the problems and
performance of each Circle. Standard proforma was also
communicated to them with a request to high light their
activities under various headings.

A revised proforma of M.D.O. is formulated based
on the confidential reports, proforma of A.I.S.Officers
and also based as Circular instructions of this office.
A copy of the same is enclosed herewith.

Under heading Protection of Forests and Wild Life
the Conservators of Forests are requested to furnish the
following information.

- a). Major destruction if reported any- (full details
to be furnished)
- b) Areas encroached during the period under report
(Progressive total of area encroached should
also be mentioned)

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Under the heading Progress of Development works (Plan/Non-Plan), the Conservators of Forests are requested to furnish details under each scheme separately, and salient points in Departmental Extraction as per Prl. Chief Conservator of Forest's Circular No. 14/1987. They are also requested to furnish progress of scheme completion reports and details of extracts and sales.

Under the heading Field Inspections and Results, the Conservators of Forests are requested to furnish details as per Prl. Chief Conservator of Forest's Circular No. 14/1987 in respect of Departmental Extraction. The Conservators of Forests need not enclose Inspection reports.

Under the heading Inspection of Forest blocks, the Conservators of Forests are requested to inspect two blocks every month and comment upon general protection, state boundaries, encroachments if any and other salient features, relating to Silvicultural Management and Wild life.

The M.D.O. of 3rd month should contain a review of Forest Protection, Wild life, Nature of offences, pattern of smuggling, Vehicles involved etc. The Conservators of Forests are also requested to conduct quarterly meeting on this subject like Police Department where they conduct monthly crime cases.

Under the heading Inspection of Old Plantations the Conservators of Forests are requested to inspect old Plantations more than 3 years old in one or two ranges every month, and make a mention of the same regarding their condition, survival percentage and its management.

The Conservators of Forests are requested to submit their future M.D.O. reports on the revised proforma with effect from December, 1989. They may submit the M.D.O. to Prl. Chief Conservator of Forests, Chief Conservator of Forests (S.F) and Chief Conservator of Forests (M) only, and the contents should be such that they should give clear and overall picture of the forest activities in Circle.

The receipt of this circular may please be acknowledged.

Sd/- PUSHPKUMAR,
PRL. CHIEF CONSERVATOR OF FORESTS.

To
All the Conservators of Forests.
Copy to the table of Prl. Chief Conservator of Forests.
Copy to the all the tables of all Chief Conservators of forests.
Copy to all the Addl. Chief Conservators of Forests.
Copy to T4 (induplicate) of PCCF's office.
spare-10.

// t.c.b.o //

Sd/- HEAD DRAUGHTSMAN.

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REVISED PROFORMA FOR M.D.OS

P A R T - A

General Review

- 1) Protection of Forests and Wild Life.
- 2) Progress of Development works.
- 3) Field Inspections and Results.
- 4) Complaint cases(Resume and nature of disposal)
- 5) Progress of Reservation of Forest blocks.
- 6) Forest Conservation Act cases pending in Circle.
- 7) Surprise inspections in Divisions and Ranges.
- 8) Disposal of disciplinary cases.
- 9) Important events in Circle(Pertaining to Forest Dept)
- 10) Research & Development works/Working Plan/Wild Life/
and Social Forestry works(for special circles)
- 11) Inspection of Forest blocks.
- 12) Quarterly review of Forest offences.
- 13) Inspection of old Plantations.

P A R T - B

ANNEXURE-I Disciplinary cases.

No. of cases Year pending.	No. of cases disposed	No. of cases received during the month.	TOTAL
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ANNEXURE-2 : Complaint cases.

No. of cases Year pending.	No. of cases disposed	No. of cases received during the month.	TOTAL
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ANNEXURE-3 : Reservation cases (U/s 4, 15 and 24 and
un-notified)

ANNEXURE-4 : Audit Paras/Audit Objections.

Year	Paras pending	Paras disposed	Reasons for delay in disposal.
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ANNEXURE-5 : Forest Conservation Act cases pending
in the Circle with present stage of
irrigation cases, Mining cases and
other cases.

Sd/- PUSHPKUMAR,
PRL. CHIEF CONSERVATOR OF FORESTS.