

GOVERNMENT OF ANDHRA PRADESH  
FOREST DEPARTMENT

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Office of the Prl.Chief Conservator of  
Forests, A.P. Hyderabad.

Sri K.V.S. Babu, IFS.,  
Prl.Chief Conservator of Forests,  
Ex-Officio Secretary to Government (Forests).

CIRCULAR NO.1/88.

Sub:-Social Forestry Works Improvement of efficiency  
Instructions - Issued.

Ref:-Circular on Social Forestry practices.

Social Forestry works are being executed for the past 7 years. Circular instructions cited above have been issued from time to time about the techniques procedures, calendar of operations, and maintenance of nursery and plantations records.

It has however been seen from inspections and checks carried out during 1987 that many of the steps in execution and particularly maintenance of record need to be improved. Many of shortcomings are avoidable and can be rectified by timely action. Following instructions are issued for strict compliance.

1. The nurseries should have the full stock as raised any mortality noticed should be checked by adopting remedial measures and replanting of failed bags to make up the stock must be proper brought on records.
2. A nursery/Plantation journal shall be maintained for each unit. The register shall be kept in the nursery only and with the nursery watcher. This should always be produced before all inspecting officers. The Forester incharge should promptly fill in all expenditure incurred and any abnormality observed. The stocking should also be noted periodically. The inspecting officers should record their observations and give suitable instructions for rectification of defects noticed if any. The Range Officer/Forester incharge must also record compliance of the instructions.
3. All payments to workers must be done promptly and correctly. In beneficiary oriented programmes all payments should invariably be made to the workers remitting into their accounts.
4. The distribution register should also be maintained in the nursery in which all distributions including for departmental use or transfer to another nursery shall be shown. The quantity given to each person, the name, address and acknowledgement of the recipient shall be clearly written.

Sd/-K.V.S.Babu,  
Prl.Chief Conservator of Forests.