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GOVERNMENT OF ANDHRA PRADESH
FOREST DEPARTMENT

Re.No.59350/86-K2
Dt. 20.6.87

Office of the Prl.Chief Conservator
of Forests, Andhra Pradesh-Hyderabad.

Sri K.V.S.Babu, IFS.,
Prl.Chief Conservator of Forests

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CIRCULAR NO.9/87

Sub: Public Servants - Appointment of Enquiry Officers and
submission of findings by Enquiry Officers - certain
instructions - reg.

Ref: G.M.No.327/Ser.C/85-13, dt.10.6.86.

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It is observed that while submitting the findings by some
of the Enquiry Officers, the Enquiry officers are recommending
certain punishments in their findings.

In this connection, attention of all the officers are drawn
to the instructions issued in G.M.No.327/Ser.C/83-13 dt.10.6.86
wherein orders have been issued by the Govt.that the Enquiry
Officers should not make any recommendation as to the quantum
of punishment to be imposed while submitting the findings.

It is also observed that some of the Conservators of
Forests are appointing the Divisional Forest Officers as
Enquiry Officers and after finalisation of the enquiry they
are coming up with proposals to change the enquiry officer
as they are not competent to award major penalties.

In this connection all the officers are requested to
consider themselves the gravity of charge, before appointing
the Enquiry Officers as to the level, the punishment would
be, if the charges are held proved. As the authority competent
to impose minor penalties should not appoint the Enquiry
Officers if the charges are grave, all the officers are requested
to come up with necessary proposals for the appointment of Enquiry
Officers after considering the gravity of charge, so that ample
time can be saved and there will not be any difficulty in
finalisation of the disciplinary cases.

All the officers are requested to acknowledge receipt
of the circular.

Sd/- K.V.S.Babu,
Prl.Chief Conservator of Forests.

To
All the officers of Distribution list-A.

///True Copy//

*DR/-