

4. The Divl. Forest Officers concerned should also see that extracts of the field inspection notes are communicated to all the Range Officers concerned very early, with their own instructions to them to implement the instructions contained in the inspection notes, with a specified time and to report compliance. The Divl. Forest Officers should also ensure that extracts of the inspection notes are pasted in the concerned plantation/Nursery journals by the Range Officers concerned simultaneously, to form a part of the permanent record.

5. All the Divl. Forest Officers are requested to follow the above instructions scrupulously in future without giving scope for reminders for submission of replies on the field inspection notes, after implementing the suggestions /directions in the field inspection notes.

6. The Conservators of Forests concerned should ensure that their Divl. Forest Officers implement these circular instructions properly from now on. It will be the duty and responsibility of the Conservator of Forests, concerned that their Divl. Forest Officers take prompt action to implement suggestions made in the Field inspection notes and that they send a reply to the Chief Conservator of Forests with a copy to them, within the time limit. The Conservators of Forests should keep a watch on this during their frequent tours in the Divisions and pull up their Divisional Forest Officers/Range Officers who do not take appropriate and timely action on the field inspection notes.

Sd/- A.L. Rao,
Chief Conservator of Forests
(Social Forestry)

Government of Andhra Pradesh
Forest Department
Office of the Chief Conservator
of Forests, Andhra Pradesh, Hyd.
Rc.No.24536/84-M3.
Dated:7.3.1984.

Sri A.K. Athur, I.F.S.
Chief Conservator of Forests

Circular No.2/84.

A number of cases are being filed before the Andhra Pradesh Administrative Tribunal and decisions are being communicated from time to time for action.

2. In this connection please find enclosed herewith a copy of G.M.No.82782/For.IV/83-1, dt:16.1.84 on the subject. In all these cases prompt action is necessary. Unless the Conservator of Forests and the Div. Forest Officers take quick action to obtain orders of the competent authority for appealing or annulling or modifying the orders of the A.P. Adm. Tribunal within the time limit, the matter will be viewed seriously.

3. Therefore, it is the duty of the officers to identify the grounds for action and submit a comprehensive report, if necessary, with relevant and connected records so that this office can approach the Government for

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No. of cases pending receipt of Govt. orders till the end of previous fortnight i.e., opening balance (with R.P.No.s	No. of cases in which orders of the Tribunal are received during the fortnight (with R.P.No.s
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1

2

No. of cases in which orders of the tribunal are implemented during the fortnight (with RP No.)	No. of cases in which Govt. addressed for appealing or annulling or modifying tribunal orders (with RP No
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3

4

<u>Number of cases (With R.P.Nos.) in which orders were received for</u>			
Appealing	Annuling	Modification	Implementation,

5

6

7

8

Balance cases with details of the stage of pendency (With R.P No.s)	Remarks
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9

10

The fortnightly review in the prescribed form shall be submitted by the Divl. Forest Officers to the Conservators of Forests, so as to reach the letter on or before 3rd and 4th of every month succeeding with a copy of marked to the Chief Conservator of Forests direct. On receipt of Divl. Forest Officers review, the Conservator of Forests shall, scrutinise the action taken by the Divisional Forest Officers in the light of the instructions issued by the Conservator of Forests and review the progress once in a fortnight and issue necessary instructions to the Divl. Forest Officers in above form to Chief Conservator of Forests. However, the Conservator of Forests in his form shall submit a monthly progress report in the above form and report the Chief Conservator of Forests on 5th of succeeding month.

The address entry officers are requested to acknowledge the receipt of the reference in the proforma enclosed and promptly submit review reports.. with Feb. 84.

Sd/- A.K.Mathur,
Chief Conservator of Forests

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necessary orders. For this purpose, the Officers are requested to obtain the opinion of the Govt. Pleader, wherever necessary, and report with all connected records and a copy of the orders of A.P.A.T. to this office within a fortnight after receipt of Tribunal's orders so that proposals could be sent to Govt. from this office well in time.

4. For this purpose, the officers are requested to open a register called "REGISTER OF ANDHRA PRADESH ADMINISTRATIVE TRIBUNAL ORDERS FOR THE CIRCLE/DIVISION in the following form and ensure prompt action on the orders of the Tribunal.

Sl. No.	Date of receipt of Tribunal orders.	R.P. No.	Date of orders of the Tribunal
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1	2	3	4
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list of the orders	Action proposed on the tribunal orders.
	implementations Appealing Annuling/Modify

5	6	7	8	9
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of the Govt. pleader with date, wherever necessary.	Date of despatch of report to the higher authorities.
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10	11
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List of recommendation made to the higher authorities..	Final orders received from higher authorities with ref. & date.	Any other relevance information.
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12	13	14
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Remarks

15.

The register shall be got posted up to date and reviewed once a fortnight. The review made by the Officers could cover inter alia, the following points.

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