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Government of Andhra Pradesh
Forest Department

Rc.No.3444/84-U3.
Dated:11.1.1984.

Office of the Chief Conservator
of Forests, Andhra Pradesh, Hyd

Sri A.L.Rao,i.F.S.,
Chief Conservator of Forests
(Social Forestry)

CIRCULAR No. 1/84.

Sub:- Field inspection notes of C.S.F.(SF/Addl.CCF(SF)
Action taken - Report - Reg.

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Based on the inspections made by the Chief Conservator of Forests (Social Forestry) Addl. Chief Conservator of Forests (Social Forestry) from time to time of plantations/nurseries etc. in different divisions, field inspection notes are issued by them, which contain their observations, on various works inspected, as well as suggestions if any for improving on the existing state of affairs, and in certain cases even orders to redo certain items of works which have not been done properly. Normally such inspection notes are issued by Chief Conservator of Forests (SF)/Addl. Chief Conservator of Forests (SF) within 10-15 days after the inspections are completed, and the Divisional Forest Officers/Conservator of Forests are requested to take action as per the instructions issued in the inspection notes, and to report compliance early.

2. It is however noticed that very rarely if at all, replies to the inspection notes are submitted by the Divisional Forest Officers let alone in a reasonable time, while indicating the action taken if any, on the various instructions issued in such field inspection notes. In a number of cases, it appears that the field inspection notes are just filed, without even communicating same to the Range Officers concerned, and without bothering to take any action even at Divl. Forest Officers level, even though the inspection notes contain important suggestions/directives needing implementation.

3. In order that action as required is taken on all inspection notes quickly from now on at least, and compliance reported to the inspecting officers, it is ordered that, from now on, para-wise replies could be submitted by the Divl. Forest Officers concerned implementing the suggestions made/directives issued, in the inspection notes within one month of receipt of the inspection notes, directly to the Chief Conservator of Forests with a copy of to the Conservator of Forests concerned. In fact oral instructions issued if any, by Chief Conservator of Forests (SF)/ Addl. Chief Conservator of Forests (SF) in field at the time of actual inspections, which are later communicated in the form of inspection notes, ought to be implemented by the Divl. Forest Officer concerned without waiting for even the formal inspection notes, and compliance reported.

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4. The Divl. Forest Officers concerned should also see that extracts of the field inspection notes are communicated to all the Range Officers concerned very early, with their own instructions to them to implement the instructions contained in the inspection notes, with a specified time and to report compliance. The Divl. Forest Officers should also ensure that extracts of the inspection notes are pasted in the concerned plantation/Nursery journals by the Range Officers concerned simultaneously, to form a part of the permanent record.

5. All the Divl. Forest Officers are requested to follow the above instructions scrupulously in future without giving scope for reminders for submission of replies on the field inspection notes, after implementing the suggestions /directions in the field inspection notes.

6. The Conservators of Forests concerned should ensure that their Divl. Forest Officers implement these circular instructions properly from now on. It will be the duty and responsibility of the Conservator of Forests, concerned that their Divl. Forest Officers take prompt action to implement suggestions made in the Field inspection notes and that they send a reply to the Chief Conservator of Forests with a copy to them, within the time limit. The Conservators of Forests should keep a watch on this during their frequent tours in the Divisions and pull up their Divisional Forest Officers/Range Officers who do not take appropriate and timely action on the field inspection notes.

Sd/- A.L. Rao,
Chief Conservator of Forests
(Social Forestry)

Government of Andhra Pradesh
Forest Department
Office of the Chief Conservator
of Forests, Andhra Pradesh, Hyd.
Rc.No.24536/84-M3.
Dated:7.3.1984.

Sri A.K. Athur, I.F.S.
Chief Conservator of Forests

Circular No.2/84.

A number of cases are being filed before the Andhra Pradesh Administrative Tribunal and decisions are being communicated from time to time for action.

2. In this connection please find enclosed herewith a copy of G.M.No.82782/For.IV/83-1, dt:16.1.84 on the subject. In all these cases prompt action is necessary. Unless the Conservator of Forests and the Div. Forest Officers take quick action to obtain orders of the competent authority for appealing or annulling or modifying the orders of the A.P. Adm. Tribunal within the time limit, the matter will be viewed seriously.

3. Therefore, it is the duty of the officers to identify the grounds for action and submit a comprehensive report, if necessary, with relevant and connected records so that this office can approach the Government for

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