

Government of Andhra Pradesh
Forest Department.

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Rc. No. 11051/83/N3.
Date: 22.2.1983.

Office of the Chief Conservator of
Forests, A.P. Hyderabad.

Sri A.K. Mathur, I.F.S.,
Chief Conservator of Forests.

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CIRCULAR NO. 6/83.N3 (ACCOUNTS).

Sub: FORESTS DEPARTMENT - Officers and staff retiring
on superannuation as per G.O. Ms. No. 36/Fin. Plg/
dated 8.2.1983 - Issue and settlement of A.R.
Advances - Instructions - Issued - Reg.

Ref: G.O. Ms. No. 36/Fin. & Plg. dated 8.2.1983 communi-
cated with CCF's No. 8213/83.B4, dt. 10.2.1983.

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In pursuance of the orders issued in the G.O. cited,
15 Asst. Conservators of Forests, 53 Range Officers will be retiring
on the A.N. of 28.2.1983 vide C.C.Fs. Ref. No. 8679/83.N1 dt. 14.2.1983
and CCF's Ref. No. 3494/83.A1 dated 15.2.1983.

2) As per Art. 257 of the A.P.F.C. 101 the responsibility
for the repayment of advances recoverable rests primarily with the
Govt. servant, who receives it, but the D.F.O. or any other officer
issuing advances is also responsible for the recovery of all advances
made to the subordinates. Hence, the D.F.Os/Asst. C.Fs. who are draw-
ing and disbursing officers and other disbursing officers. Similarly,
the R.O. and other disbursing officers are also equally responsible
for getting the advances recovered by way of work done or by cash
recovery.

3) Now that several Asst. C.Fs./D.F.Os. R.Os. are retiring
from service on the A.N. of 28.2.1983, it is necessary that they
should not indiscriminately issue A.R. advances to their subordinates
some of whom are also retiring from service, as otherwise there is
every responsibility of the Govt. amount being left unadjusted misused
etc.

4) Under the above circumstances the D.F.Os who are retiring
from service on the A.N. of 28.2.83 are hereby advised not to issue
fresh amounts as A.R. advances particularly to the subordinates who
are also retiring from service. However, if it becomes absolutely
necessary they are advised to issue advances to the barest minimum
required for the works as that the works may not suffer and see that
all the advances issued are recouped by work done or by cash reco-
very before they retire from service on 28.2.1983.

5) They should see that for all the works executed by the
retiring officers (Range officers and subordinates) from the advances
already given, necessary check measurement should be done by the
competent authority, as prescribed in the A.P. Forest Code A.P. Fin.
Code/CCFs Cir.M on the subject.

6) The C.Fs. are requested to see that the officers, who
are retiring from service, do not issue A.R. advances, more than the
requirement and leave any amounts not adjusted before they retire
from service. The above instructions issued should be scrupulously
followed.

7) The receipt of this memo should be acknowledged.

Sd/- A.K. Mathur,
Chief Conservator of Forests.

/True copy/.