

GOVERNMENT OF ANDHRA PRADESH  
Forest Department.

Ref. No. 49979/83.AA1.  
Dated: 23.8.1983.

Office of the Chief Conservator  
of Forests, A.P. Hyderabad.

Sri A.K. Mathur, I.F.S.,  
Chief Conservator of Forests.

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Circular No. 17/83-AA1.

Sub: Establishment - Forest Department - Recruitment  
to the posts of Foresters and Forest Guards by  
Divisional Forest Officers - Themselves - Reg.

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According to the existing provisions in the Andhra Pradesh Forest Subordinate Service Rules, the D.F.O. is the appointing authority to the posts of Foresters, Forest Guards etc. In order to build up a good cadre of staff in this department a procedure of selection by a Board of selection for each territorial circle, with concerned Conservator of Forests, of the respective circle as the Chairman, with the concerned territorial D.F.O.s. and another D.F.O. nominated by the Chairman as members, was laid down and detailed instructions in this regard were given in C.C.Fs. Ref. No. 80639/79/A1, dt. 30.7.76. This procedure was followed upto October, 1980. Later on the D.F.O.s. were directed ~~to~~ in this office Ref. No. 74540/80.A4, dated 31.10.1980 to exercise their powers in recruitment authority, however, following the rules in force and conducting written tests, walking tests, viva voce etc. by themselves without a separate board.

1st Step - Preliminary Selection:

The Divisional Forest Officer concerned after assessing the requirements/vacancies should notify to the concerned Employment Exchanges requesting them to depute candidates with required qualifications in sufficient number indicating the communal rotation that is to be adopted. After the receipt of the list of the candidates sponsored by the concerned employment Exchange Officer, and D.F.O.s. should take up preliminary interview of the candidates to check up their physical measurements, education qualifications, age etc. with reference to their original certificates and submit the list of all such candidates who satisfy the physical Educational and age qualifications as specified in the Andhra Pradesh Forest Subordinate Service Rules, to their respective Conservator of Forests indicating the communal rotation.

2nd Step - Written Test:

On receipt of the list of the eligible candidates who were screened by the Divisional Forest Officer in the preliminary interview as prescribed above, the C.Fs. (Territorial) will conduct written test of S.S.C. or H.S.C. (Xth) standard to Forester candidates consisting of 2 papers (1) Essay Writing in English and Telugu or Urdu, and (2) other in General Knowledge and mathematics to be answered in English, Telugu or Urdu. Each paper will be of 2 hours duration. Similar written test of VIIIth class standard should be conducted to Forest Guard candidates. C.Fs. should nominate examiners outside the Circle and papers should not bear the name, but a code No. given by C.Fs. himself. Thereafter candidates should be selected from



those who have obtained not less than a minimum of 40% of marks in each subject, keeping in view the No. of vacancies communal ratio, rotation etc.,

### 3rd Step - Walking Test:

The candidates so selected above will be subjected to walking test of 25 KM in 4 hours and those fulfilling this test will qualify for the next step i.e. interview. The supervisor should be nominated by the Conservator of Forests himself and must be one other the concerned Divisional Forest Officer.

### 4th Step - Interview.

The selected candidates who have qualified both in written and walking test will be interviewed the very next day of the walking tests will be by a Board of Selection consisting of local territorial Conservator of Forests as Chairman with the concerned D.F.O. and another D.F.O. nominated by the Chairman as member of the selection Board for the Division.

The chairman of the selection board i.e. the concerned Conservator of Forests on the very same day of the interview will furnish to each D.F.O. names of candidates selected to the exact No. of vacancies only arranged in the order of preference by merit following the reservation as per the roster of the Division and also notify it on the Notice Board. After the receipt of this list from the Chairman of the selection Board and the Divisional Forest Officer concerned will however issue the appointment order to the selected candidates as they are the appointing authorities.

All records connected with the selection should be duly attested by the selection committee and should be kept in the safe custody of the Conservator of Forests, for a minimum period of 3 years.

The above procedure, should be followed scrupulously while making appointments to the posts of Foresters is the appointing authority.

The receipt of the Circular instructions may be acknowledged immediately.

Sd/- A.K. Mathur,  
Chief Conservator of Forests

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