

Government of Andhra Pradesh
Forest Department

Ref: No. 31317/82/V2,
dated: 22.6.1982.

Office of the Chief Conservator of
Forests: Andhra Pradesh: Hyderabad

Sri A.K. Mathur, I.F.S.,
Chief Conservator of Forests.

CIRCULAR NO. 13/82

Sub:- Departmental Extraction - Organisation of
Drive to clear pendency in Timber Accounts
Completion Reports, Evaluation Reports -
Audit Objections etc.

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Departmental Extraction was introduced in the State during year 1975-76 gradually the entire State was covered by 1978-79. Keeping in view of the work, additional staff was sanctioned from time to time in the shape of Logging Divisions and other supporting staff. This year the Government have accorded sanction for creation of 18 independent Logging Divisions for extraction and marketing of Forest produce departmentally.

Accounting of forest produce is an important item which I need not over stress here. The work right from enumeration of standing trees to their final disposal in the form of timber and fuel wood is no doubt voluminous it is equally important to maintain and reconcile timber accounts properly right from the stage of enumeration to disposal. I feel that much importance is not given to maintenance of timber accounts. With the result there is considerable confusion with regard to the Forest produce marked for extraction, the actual quantity extracted, transported and disposed off.

To eliminate this confusion it is decided to organise Timber accounts maintenance drive from 1.7.1982 to 30.9.1982. During this period of three months there is not much of field work. I would like the Conservators/Logging Divisional Forest Officers to fully utilise this opportunity and clear off all the pending works regarding timber accounts Completion Reports, Evaluation Reports, Audit Objections etc. The machinery should be geared up and all the staff members including most of the executive staff of the Logging Divisions may be put on the job and work completed by the given time. For this purpose following time schedule is fixed.

1. From 1.7.1982 to 31.7.1982: All the timber accounts and other pending works regarding Departmental Extraction upto the financial year '79-80 may be attended to and compliance report submitted to me by 10.8.1982.
2. From 1.8.1982 to 31.8.1982: All the timber accounts and other pending works of Departmental Extraction for the period 1980-81, to be attended to and compliance report submitted to reach me by 10.9.1982.
3. From 1.9.1982 to 30.9.1982: All the timber accounts and pending works of Departmental Extraction for the period 1981-82 should be attended to and compliance report submitted to reach me by 10.10.1982.

contd. 2

At the time of checking of timber accounts all the irregularities including any shortage of timber at and stage should be brought to the notice of Conservators of Forests marking copies to me. In such cases disciplinary action should also be initiated simultaneously.

At the end of each month's work while sending the compliance report the concerned Logging Divisional Forest Officer should give a certificate to the effect that "I have cleared up all the pending works pertaining to timber accounts, completion reports, evaluation reports, audit objections and other pending works and that there are no pending works pertaining to the above period."

The Logging Divisional Forest Officers are requested to take up the work on war footing and complete the work in the given time. I will hold them personally responsible for non-compliance or for any short fall in the work allotted to them and suitable disciplinary action will be initiated. I also advise the Divisional Forest Officers not to come up with excuses for non-compliance of work.

During the Conservators of Forests meeting from 9.6.1982 to 11.6.1982 at Hyderabad this problem was discussed at length and the Conservators of Forests promised to give top priority to this item and complete the work in given time.

The Conservators of Forests are also advised to guide the Logging Divisional Forest Officers from time to time and see that the pendency is cleared off and no back log is left in their respective circles. They should take special interest in this work. There may be some cases where logging work is being attended by territorial Divisions in all such cases also the Territorial Divisional Forest Officers may be asked to complete the work as per the programme. Sd. T. Krishna Murthy, Addl. Chief Conservator of Forests.

DEPARTMENTAL TEST- OFFICE PROCEDURE & ACCOUNTS
DEFINITIONS

DAILY ALLOWANCE:- is a uniform allowance for each day of absence from head quarters, which is intended to cover the ordinary daily charges incurred by a Government servant in consequence of such absence. (Rule 39 (a) of A.P. & A. Rules)

DAY:- means a calendar day beginning and ending at midnight. But an absence from head quarters which does not exceed 24 hours reckoned for 'all purposes' as one day at whatever hour the period begins and ends. (Rule 2 (ii) of A.P. & A. Rules)

FIXED TRAVELLING ALLOWANCE:- is an allowance granted to a Government servant who is required to tour within specified area for not less than a given period in a week, month