

GOVERNMENT OF ANDHRA PRADESH  
FOREST DEPARTMENT

Ref.No. 21574/82-H2      Office of the Chief Conservator of  
Dated: 24-4-1982.      Forests, Andhra Pradesh, Hyderabad.

Sri Munawar Hussain, I. F. S.,  
Chief Conservator of Forests.

CIRCULAR NO. 11 82-H2

Sub:- MOTOR VEHICLE- Repairs and Replacements to Government Vehicles -Prior Permission from the concerned Addl.Chief Conservators of Forests to carry out the repairs and replacements Submission of proposals to the Chief Conservator of Forests for sanction intime-Regarding.

Ref:- State Transport Authority, Hyderabad Circular Memo.No. 30745/G3/76 Dt.27.8.1977 communicated in C.C.F's Endt.No. 126375/76-H2 Dt. 29.9.'77.

It is noted that many proposals are being received from various Divisional Forest Officers especially at the end of financial year requesting of post facto sanction and also ratification Orders for the expenditure incurred by them sometimes after 1 or 2 years on some plea or other. In such of the cases forwarded to the Government from this office the Government have been very critical and pointed out lapses calling for reasons for delay in submitting proposals for post facto sanction etc. Thus, it has become a headache to the Chief Conservator of Forests all the while giving replies to the Government to justify such cases. It is not understood as to why the Divisional Forest Officers are submitting their proposals after a lapse of 1 or 2 years and the reasons for such delay and their difficulties for submitting the proposals before competent authority for sanction intime. It is to be construed that the delay occurs only due to lack of timely pursuance and lethargy in such of the matters. This has to be put to an end from now onwards (Financial year 1982-83).

2. Further it is also noticed that some of the Conservator of Forests and Divisional Forest Officers are submitting their proposals with the bills scrutinised and passed for payment by the Motor Vehicle Inspector or Asst. Motor Vehicle Inspector concerned even when the expenditure incurred towards repairs and replacements exceeds Rs. 1000/-. In the reference cited (Circular instructions of State Transport Authority) it was clearly stated that if the expenditure exceeds to Rs. 1000 - towards Repairs and Replacements of Government Vehicles, the bills must invariably be scrutinised and passed for payment by the Regional Transport Officer concerned. Therefore all the Conservators of Forests and Divisional Forest Officers are instructed to put an end to this type of practice hereafter and submit their proposals to the Chief Conservator of Forests in correct form keeping in view the above instructions without delay. There is also in clear justification giving the necessity if repairs especially where heavy expenditure is involved.

3. As such all officers are hereby instructed to submit their proposals to the Chief Conservator of Forests through the concerned Addl. Chief Conservator of Forests for sanction of the expenditure incurred by them towards Repairs and Replacements as detailed below:-

1. Vehicles (Jeeps, tractors, lorries) of Logging Divisions under D.E.T. works Flying Squad Divisions Beed Leaves Schemes through the Addl. Chief Conservator of Forests (DE. & V.)
2. Vehicles under Wildlife Management and Game sanctuaries, zoos through the Addl. Chief Conservator of Forests (WL. & A)
3. Vehicles under Social Forestry and D.P.A.P. Works through the Addl. Chief Conservator of Forests (Social Forestry).
4. Vehicles of Divisional Forest Officers Territorial Working Plan Offices, and S.S. through the Addl. Chief Conservator of Forests (Adm. & T.).

All the officers are requested to note that no proposals will be entertained in this office, if they are not forwarded through their concerned Addl. Chief Conservators of Forests for sanction. They are instructed to obtain Prior Permission and written approval from their concerned Addl. Chief Conservator of Forests before incurring any expenditure on repairs and replacements and then only approach the Chief Conservator of Forests for sanction. All the formalities should be completed within One (1) or latest (2) months from the date of completion of the work. They should also note that no post facto sanctions will be entertained hereafter in this office without prior written approval of the Addl. Chief Conservator of Forests concerned. Any proposal received without fulfilling the formalities stated supra, will be simply returned back to them and the officers concerned will only be responsible for any delay and consequences.

All the Conservators of Forests are advised to Counter-check the proposals received from the Divisional Forest Officers concerned carefull and correct defects noticed at their end itself before submitting them to the concerned Addl. Chief Conservator of Forests for approval who will in turn forward to the Chief Conservator of Forests for sanction. The above instructions should be strictly adhered to from 1-4-1982 onwards.

The receipt of the Circular should be acknowledged by return of Post.

Sd/- Munawar Hussain,  
Chief Conservator of Forests.

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