

GOVERNMENT OF ANDHRA PRADESH
FOREST DEPARTMENT.

:: 214 ::

Ref.No.27428/81/J4.
Dt. 9.6.1981.

Office of the Chief Conservator
of Forests, A.P.Hyderabad.

Sri Munawar Hussain, IFS.
Chief Conservator of Forests.

CIRCULAR No.20/81.

Sub: Buildings - Private Buildings taken on lease
for locating Govt. offices - Procedure to be
followed in sanctioning rent and entering into
lease deed instructions issued - Reg.

Ref: CCF's Circular No. 16/79 (C.No.40963/79/J4)
dt. 29.5.1979.

2) G.M.No.18041/For.III/84-2 dt. 22.5.1981.

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In Chief Conservator's Circular No.16/79
detailed instructions were issued on the procedure to be
followed and enclosures to be submitted in obtaining sanction
of rent of private buildings occupied for offices of the
Department. It is observed that the proposals submitted by
the Conservators of Forests in several cases are incomplete
and required enclosures are not being submitted. A copy of
the Govt. memo referred above is communicated. The C.Fs. are
requested to note the instructions issued in C.C.Fs. Circular
No.16/79 and also in the above Govt.Memorandum and submit the
proposals in a complete shape without fail.

2. The Conservators of Forests are requested to acknow-
ledge the receipt of this circular.

Sd/- A.L. Rao.

Addl. Chief Conservator of Forests.
(A&ST).

/True copy/.

Copy of: Government of Andhra Pradesh
Forests & Rural Development Department.

Memo No. 18041/For.III/81-2. Dated: 22.5.1981.

Sub: Buildings - D.No.9/125 at Nellore occupied by the
D.F.O Nellore - Sanction - Reg.

Ref: 1. From the C.C.F. Letter No.16913/R1/81 dt. 21.4.81.
2. G.O.Rt.No.642 Forests & Rural Development(For.III)
Dept. dt.23.5.1981.

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The attention of the C.C.F. is invited to the
ref. cited and he is requested to ensure in future that all
proposals for sanction of occupation of private accommodation
by various officers of the Department involving relaxation of
Govt. standing orders on the subject, should invariably be
accompanied by the following information.

1. A copy of the Certificate issued by the competent authority
of Roads & Buildings Department regarding non-availability
of suitable building within the eligible plinth area and
the as to the reasonableness of rent fixed; and
2. The name of the owner of the building occupied.

Sd/-C.S.Lakshman Rao.
Dy. Secretary to Government.

/True copy/.