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Ref.No. 100359/77/N3,  
Dated: 6-8-1979.

Office of the Chief Conservator of  
Forests, Andhra Pradesh, Hyderabad.

Sri P. S. Rao, I. F. S.,  
Chief Conservator of Forests

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CIRCULAR NO. 26/79 (Accounts) Dt. 6-8-79.

Sub:- Furnishing of Advance figures and Civil  
accounts-Regarding.

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As per Local Ruling under Article 282-297 of the A.P. Account Code Vol. III the Divisional Forest Officers should despatch the monthly Cash Account (F.A.VII) alongwith all relevent documents, by registered post, so as to reach the Accountant General, A.P.II, Hyderabad on or before 10th of the succeeding month.

2. In view of the practical difficulties experienced by Divisional Forest Officers in obtaining the cash accounts from the Range Officers and the resultant delay in submitting the monthly accounts to the Accountant General and pending receipt of an amendment to the above-referred ruling the Accountant General has agreed to receive the monthly accounts on or before 15th of the succeeding month, to which the accounts relate, subject to the condition that there shall not be any delay in submission of accounts to the Accountant General beyond 15th of the month. Hence the drawing Officers of the Department are requested to send the monthly cash account (F.A.VII) along with all relevent documents so as to reach the Accountant General, A.P. Hyderabad not later than 15th of the succeeding month, to which the accounts relate and the fact reported to the Conservator of Forests concerned, who in turn shall submit a consolidated certificate to Chief Conservator of Forests each month in respect of submission of monthly to Accountant General as prescribed in Chief Conservator of Forest's Ref.No. 72789/76/N3, Dt. 9.8.76.

3. The Drawing Officers should further note that any delay in submission of monthly accounts to Accountant General beyond 15th of the succeeding month to which the account relates will be viewed seriously and adverse entry will be made in the C.R. of the drawing officers concerned, who are mainly responsible for rendering monthly cash accounts to the Accountant General within the stipulated time. However, the Accountant and the Manager/Superintendent or Head Clerk concerned as the case may be will also be liable for severe disciplinary action for non-observance of the dates stipulated.

Receipt of the Circular may please be acknowledged on the proforma given below:

Sd/-A. Rama Krishna,  
Addl. Chief Conservator of Forests.

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