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FOREST DEPARTMENT

Ref.No.5267/79-M5
Dated: 19-1-1979.

Office of the Chief Conservator
of Forests, Andhra Pradesh, Hyd.

Sri A. Ramakrishna, I. F. S.,
I/c. Chief Conservator of Forests.

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CIRCULAR NO. 2/79-M5

Sub:- Administrative Reforms-Holding of Regional
meetings-Convening of -Instructions-Issued.
Ref:- CCF's Circular No.9/76 issued in CCF's Ref.No.
76978/76-M5 dated: 31-7-1976.

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While communicating Government orders issued in Forests & Rural Development (OR) Departmental letter No. 2301/OP/76-1 dated 2-7-1976, detailed instructions were issued regarding the subjects that could be discussed in the "Monthly Works Meetings". These were issued to reduce the number of meetings to be convened at various levels and also to make full use of the meetings whenever hold. Instructions were also issued therein to all the Conservators of Forests requesting them to discuss the various items with their officers whenever they go on tour to the Divisions or when their officers come to them for discussions and see that real progress is made in all spheres.

While reiterating the above instructions, it is again impressed on all the officers that regional meetings of Conservators of Forests and the Divisional Forest Officers should not be convened unless absolutely necessary, when for example techniques have to be standardised. Frequent meetings cause dislocation works at different levels and do not really produce commensurate results, but instead tend to cause heavy drain on valuable funds and precious time of every one. In fact, with the drastic reduction in areas of circles, there is practically no need for Conservators of Forests to call the Divisional Forest Officers to their Headquarters. Similarly at other levels.

It is therefore impressed on all the officers once again that convening of meetings at various levels should be kept at the minimum. Instead the officers could be consulted in the course of the tours they undertake.

The receipt of the circular may please be acknowledged.

Sd/- A. Ramakrishna,
I/c. Chief Conservator of Forests.