

GOVERNMENT OF ANDHRA PRADESH
FOREST DEPARTMENT

Ref.No. 24676/77-W1
Dated: 14.3.1977

Office of the Chief Conservator of
Forests Andhra Pradesh, Hyderabad.

Sri P.S.Rao, I.F.S.,
Chief Conservator of Forests.

Circular No.3/77-W1

Sub:- Supplies -Supply of Timber/Fuel/Bamboo to
Govt./Quasi Govt./Other Depots, and Private
firms etc. etc., -Submission of Pdl.return-
Regarding.

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The Department has been undertaking supplies
to the State and Central Government/Quasi Government/
Under takings/Panchayat Samithis/Private Firms/ and others
at rates approved either by the Conservators of Forests
or the Government as the case may be.

At present, there is no information in this office
about the number of such orders under execution in the
divisions, the quantities involved rates quoted, value
realised, amount due etc. etc.,

The Conservator of Forests, Divisional Forest Officers
are therefore requested that henceforth monthly progress
reports in the enclosed proforma should be submitted to
this office so as to reach this office by 10th of each
succeeding month. The first report is for the month of
February 1977, which as per this Circular is due on 10.3.'77.

Receipt of the reference should be acknowledged by
return of post.

Sd/- P.S.Rao,
Chief Conservator of Forests.

To
All Conservator of Forests, Territorial and Logging.
All Divisional Forest Officers, Territorial and Logging.
Divisional Forest Officers, Saw Mill, Division, Jannaram,
Rajahmundry.
Copy to the tables of Chief Conservator of Forests, Andhra Pradesh
Addl. Chief Conservator of Forests, I, II and III
and Asst. Conservator of Forests (V).
Copy to M3 Circular Stock File.
Copy to W/W1/W2, V/VI/V2 Stock File.
Spare Copies (10).

MONTHLY PROGRESS REPORT ON SUPPLIES MADE TO THE GOVT./QUASI-GOVT./GOVT. UNDERTAKINGS ETC. FOR THE MONTH OF _____
OFFICE OF THE CIRCLE/DIVISION

Sl. No.	Name & Full Address of the Indentor (letter No. & Date through which the indent is received).	Authority accepting the indent.	Details of the indent.	Delivery date of the indent.	Supplies made out of the indent placed in Col.No.4		Rate sanction particulars		Revenue particulars	Balance
					Quantity supplied during the month.	Progressive total of the Qty. supplied up to end of the month.	Authority through which the rate is approved.	Rate sanctioned.	Amount realized during the month.	Progressive total of the revenue realized up to end of the month.
1	2	3	4	5	6	7	8	9	10	11