

FOREST DEPARTMENT

Ref.No. 129567/77-M5,
Dated: 21.12.77.

Office of the Chief Conservator of
Forests, Andhra Pradesh, Hyderabad.

Sri P. S. Rao,
Chief Conservator of Forests.

CIRCULAR NO. 16/77

Sub:- Gazetted Officers-Forest Department-Visiting
Hyderabad-Calling on Chief Conservator of Forests
Instructions-Reiterated.

Ref:- 1) CCF's Circular No. 6/1964 issued in CCF's Ref.
No. 10101/64-A3 dated. 2.2.1964.
2) CCF's Circular No. 4/65 issued in CCF's Ref.No.
10164/65-A3 dated. 19.2.1965.

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Specific attention of all the officers is invited to the
Chief Conservator of Forest's Circulars issued in the reference
cited above. In spite of clear instructions that no officer sho-
uld go over to Hyderabad unless they obtain prior permission
of the Chief Conservator of Forests for any official work conn-
ected with any meeting or High Court work etc., still it obser-
ved that officers are swarming to Hyderabad without any appre-
ciable cause. Their action in this regard is quite against
the A.P.T.A. Rules as well as the circular instructions issued.

2. What is further amazing is that even after a visit to
Hyderabad on specific official work, they are not calling on
the Chief Conservator of Forests, Addl. Chief Conservator of
Forests and the concerned Assistants to Chief Conservator of
Forests and appraise them the purpose for which they have
come and exchange notes pertaining to pending issue either
at their level or at the Chief Conservator of Forest's level.
Secondly some of the Conservators and Divisional Forest
Officers appears to have taking authority into their hands
arbitrarily and sending special messengers to Hyderabad just
to deliver a piece of cover which normally could have been
sent by post. Their action in this regard warrants disci-
plinary action as they have no authority whatsoever act in
this manner. Thirdly, some officers are applying Casual
Leave or for availment and coming to Hyderabad, make a vi-
sit to the Chief Conservator of Forest's office and are
writing for cancellation of their casual leave/availment
stating that they have done official work during their trip
to Hyderabad. Their mere appearance in the Chief Conserva-
tor of Forest's office premises does not make their trips
official.

3. Some of the officers at Head quarters are also sending
references to some of the mufussil officers asking them to
come over to Hyderabad on minor grounds although their pre-
sence is not warranted on those issues. They have no spe-
cific authority in this regard to issue such instructions.

4. In order to put an end of the above irregular prac-
tices, it is ordered that hence-forth no officer should come
to Hyderabad on official work, unless they obtain prior
permission of the Chief Conservator of Forests. While co-
ming to Hyderabad on duty, the concerned officer should meet

the Chief Conservators of Forests is he is at Head Quarters or the Addl. Chief Conservator s of Forests and the concerned officer dealing with the subject in Chief Conservator of Forest's office. They should bring with them a list of references on which Chief Conservator of Forest's orders are pending or on which any clarification etc., have been asked for. Such lists should be presented in duplicate duly sorting them out as per Chief Conservator of Forest's office section-war and discuss them with the concerned officers. They should make a mention of their discussions in their diaries or in the monthly reports as the case may be. The Conservator of Forests should disallow the T.A. bills of the Divisional Forest Officers and Working Plan Officers etc., who do not comply with the above instructions in support of their trips to Hyderabad and back.

5. If any officer violates these instructions or sends any of their subordinate officers or subordinate staff to Hyderabad they shall be doing so at their own risk and are liable for disciplinary action, as they have no authority to do this. All the officers at Hyderabad are also requested not to summon any officer to come to Hyderabad unless they obtain specific permission from the Chief Conservator of Forests want to summon any officer, they should obtain specific permission from the Chief Conservator of Forests so that the officer when he comes can be asked to come prepared for discussing all important matters that may be pending with him without any action.

6. In respect of Gazetted Officers in Hyderabad Circle, the Conservator of Forests, Hyderabad is competent to give such permission as Hyderabad falls within his jurisdiction and this was already laid out in Circular No. 6/64. But the officers must meet the Chief Conservator of Forests and the Additional Chief Conservator of Forests.

The receipt of this Circular may please be acknowledged

Sd/- P.S. Rao,
Chief Conservator of Forests.

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