

GOVERNMENT OF ANDHRA PRADESH
FOREST DEPARTMENT

Rc.No. 12180 /2015/FCA-4, Office of the Prl. Chief Conservator of Forests,
Dated: 30.06.2015. (Head of Forest Force), Andhra Pradesh,
"Aranya Bhavan", Saifabad, Hyderabad.

Sri A.V.JOSEPH, I.F.S.,
Prl. Chief Conservator of Forests
(Head of Forest Force).

Circular No. 2/2015.

Sub: -A.P. Forest Department – certain guidelines to the field officers for ease of doing business – Certain instructions pertaining to Forest Department for setting up of new industries – Reg.

Ref: - 1. PCCF's Circular No.6/97 (Ref.No.18606/97/F.5), dt.29.4.97.
2. PCCF's Circular No.1-A/03(Ref.No.5357/03/F.5), dt.22.4.06.
3. G.O.Ms.No.35, EFS&T (For.I) Dept., dt.6.2.2010 (communicating in PCCF's Endt.No.56961/09/EC, dt.10.2.2010).
4. Lr. No. Ind & Com (IP) Dept/OSD-31/2015, dt. 12.06.2015
addressed to Secretaries of the Government.

In the reference 1st cited detailed guidelines were issued to all the field officers for removal of Timber and other produce from patta lands. Subsequently, in the reference 2nd cited, consolidated guidelines were issued to the field officers on removal and transport of timber and other tree produce from patta lands covering procedure of tree felling, method of granting transit

permits, account keeping, time frame for processing the cases etc. Field Officers were also communicated about the rates/charges made for issuance of permits vide ref 3rd cited above.

Now, as part of Ease of doing Business initiative of Government of Andhra Pradesh, the A.P. Forest Department has taken up the following measures with reference to felling of trees in patta lands for the purpose of setting up of industries.

1. Uploading inspection procedure associated with issue of NOC for felling of trees on department website.
2. Issue of circular instructions for inspection of reports for issue of NOC for felling trees within 72 hours.
3. Online system for allocation of inspectors (Forest Range Officer) to conduct the inspections for granting felling permission.
4. Provisions for conducting inspections based on computerized risk assessment for inspections for granting felling permission.
5. Provide mechanism for online application for NOC for felling trees.
6. Provisions for online issue of NOC for felling trees.

Keeping in view of the above, following instructions/guidelines are issued for according permission for felling trees in patta lands for setting up of industries. The guidelines issued vide ref 2nd and 3rd cited remain unchanged except time frame. Following is the time frame prescribed for the grant of felling permission for the trees except for the species of red sanders and sandal wood.

1. After receipt of application in Annexure-I for permission for tree felling with enumeration list in Annexure-I (a), certificate of title for patta produce in Annexure-II, certificate regarding the requirement of tree felling for setting up of industries in Annexure-III from the applicant in complete shape, the D.F.O. shall forward the same to the F.R.O. Incomplete application shall not be kept with the DFO without attending it. He should take immediate action to return online with specific

instructions to furnish the application again with required information. If the applicant rectifies the omissions and mistakes pointed out by the DFO and resubmits, it will be treated as a new application and processes afresh.

2. On receipt of the application in complete shape forwarded by the DFO, the F.R.O. shall verify the location and after satisfying that the same is located outside the land under the control of the Forest Department, arrange 100% checking of enumeration lists prepared by applicant, through the concerned FSO and make 10% test check by himself and submits his inspection report to the Divisional Forest Officer. This process shall be completed within 48 Hours.
3. On receipt of inspection report along with enumeration list of trees available on the ground, the DFO will conduct test checking through sub DFO or by himself (if the sub DFO is not available) and accord felling permission in 24 Hours by imposing the conditions as per the existing rules and regulations prescribed under Forest Acts, WALTA Act.

The Circle Heads and the DFOs are requested to see that the instructions are adhered strictly to the above time frame for issuance of felling permission for the trees existing in patta lands involved in establishment of industries. The receipt of the circular instruction should be acknowledged by return of post.

Prl. Chief Conservator of Forests
(Head of Forest Force)

To

All the Circle Heads (Territorial & Wildlife).

All the Divisional Forest Officers (Territorial & Wildlife).

Copy to the PCCFs (Admn.) & (Vig.) and other APCCFs O/o the PCCF., A.P., Hyd.

Copy to ACF (GIS) with request to arrange to upload the circular instructions and other items as requested by Industries Department website.

Annexure-I

APPLICATION FORM FOR GRANT OF FELLING PERMISSION
FOR PATTa LANDS FOR ESTABLISHMENT OF INDUSTRIES.

To

The Divisional Forest Officer,

-----Division

- i. Name of the applicant
- ii. Father's Name and complete postal address:
- iii. Whether he is a land owner or a G.P.A? (G.P.A. is made null and void, in case of lands situated in Scheduled areas)
- iv. If he is a G.P.A, please enclose the document.
- v. Details of land from where tree growth is to be removed.
 - a) Extent (area in Ha/acres)
 - b) Classification of land as per Village/Revenue records.
 - c) Certified copy of map of land issued by LRA or the Asst. Director of Survey and Land Records
 - d) Is the land situated in the Scheduled area? Yes/No
 - e) Is the land an
 1. Estate Land? Yes/No
 2. Inam Land? Yes/No
 3. Bilmaqtha Land? Yes/No
 4. If any other category, specify
 - f) Is the land a Patta land? Yes/No
If yes, has it been granted under
 1. Bigawan System? Yes/No
 2. Darkhasth Rules? Yes/No
 3. Loani Rules? Yes/No
 4. Or any other category, Please specify.
 - g) Date of sanction
 - h) Authority, which sanctioned it.
 - i) Survey No. at the time of original sanction and the present Sl.No.
 - j) Whether it is dry or wet land?
 - k) Are you entitled over the vegetative growth? Yes/No
 - l) If yes, enclose a certified copy of patta or any other document & MRO's "Certificate of title on Patta Produce"
 - m) Are the boundaries of the land clearly demarcated on the ground? Yes/No

Annexure-I (a)

Enumeration List of Trees to be filled and estimation of Timber valuation

Sl. No. of the tree	Species	Breast height girth	Length of Saleable Volume
1.	2.	3.	4.

Log. No.	Length	Mid-girth	Volume	Remarks
5.	6.	7.	8.	9.

Signature of the applicant

Annexure-II

CERTIFICATE OF TITLE PATTAS (SEE R 5(3) OF THE A.P. FOREST
PRODUCE TRANSIT RULES, 1970.

Certified that I have examined the rights and titles of the applicant
Sri/Smt----- S/o wife of -----
Resident of -----over the standing timber and
other patta produce on the lands held by him/her, the particulars of the
same are furnished in the Appendix.

Signature of the
MRO Concerned

APPENDIX TO BE ANNEXED

1. Name of the Applicant or Pattadar.
2. Survey No. and extent.
3. Whether the land is a Patta, Billmaota or Inam?
4. Date of sanction of Patta Bimaota or Inamas the case may be.
5. Authority which sanctioned it and whether he was competent to accord such sanction.
6. S.No. and extent at the time of the original grant and the corresponding present S.No. and nature of the land i.e., dry or wet.
7. Conditions of grant if any.
 - a) If it is a patta granted under the Bigwan system state whether Begawan amount has been paid and if so, whether fully or in part and whether for the entire area or only a part of it showing the exact extent?
 - b) Whether any receipt has been produced in support of the claim of the Begawan amount having been paid? If so, whether its genuineness has been verified from the official records.
 - c) If it is patta land granted under rule 17 of the Loani Rules of 1937 F. Please state whether the upset price fixed by the M.R.O. has been paid in full and if so, give the credit particulars?
 - d) If it is a patta land granted under the Loani rules of 1950 before they were amended making auction of the Forest Produce compulsory before handing over possession to the assignee, state whether the pattadar has paid valuation in full and if so give the credit particulars?
 - e) If the land is Inam or Bilmaota state clearly with reference to the terms of the grant whether the occupant is entitled to the timber and if so, to what extent?
 - f) If the patta is situated in the Scheduled area, is the Chapter IIIA of A.P. Forest Act 1967 applicable to the area?
8. Has the occupation of the land been continuous, if not, give details of the transfer/s together with date and also the official sanction for such transfer/s if necessary at that time?

9. Whether the land revenue has been paid continuously, if not, are there any Govt. arrears on the land due from the occupant? If so, why the arrears should not be recovered by attachment of the timber/tree produce under the law in force?
10. Is the extent and location of the present S.No. is the same as at the time of original sanction of patta? If not give reasons there of?
11. If there is enhancement in the area state the reasons therefore and also state clearly whether the occupants entitled to the excess area and the timber thereon according to the rules and if so, quote the authority.
12. Whether a certified copy of the map issued by the Mandal Surveyor or the Asst. Director, Survey and Land Records has been produced by the applicant?
13. Whether the M.R.O. has inspected the lands
14. Whether the boundaries of the land have been clearly demarcated and if so, by whom?
15. State clearly whether any portion of the land is Government land?
16. Are there any protected tenants or Shikmidars, if so, give their names the area under their possession and their rights over the tree growth places see sec.24 of the Hyderabad Tenancy and Agricultural land Act 1950?
- 17.1. Is the land owner entitled to the timber and other produce?
2. Is any condition attached to the enjoyment of above title and what it is?
18. Remarks if any.

Date:

Signature

Place:

(Name)

MANDAL REVENUE OFFICER,

_____Mandal.

_____District

Annexure-III

C E R T I F I C A T E

M/s. _____ is setting up an Industry for
_____ in the patta land in Sy. No. _____ in
_____ area in Ha. in _____(V) _____(M) of
_____ District of Andhra Pradesh owned by Sri / Smt
/ Kum-----S/o / D/o / W/o-----of-----
village/town/city of-----Mandal of -----District of -----
-----state .

**Signature with seal of
Industrial Promotion Officer**

Citizen's Charter of Andhra Pradesh, Forest Department

3. Our aim is to achieve the following service delivery/quality parameters

Nature of Service	Service Delivery Standards Time limit (days/hours/minutes)
E.Granting of permission for Felling of private Patta land trees.	
1. Granting of felling permission for the non-teak trees in the private patta lands, provided the application is in complete shape	30 days
2. Granting of felling permission for teak trees in the private patta lands.	45 days
3. Granting of felling permission for conversion of charcoal.	30 days